**The Rotary Foundation**

**Global Grant Application Form**

(Excerpts from RI Website)

The Global Grant Application is available at Rotary website and needs to be completed online. It has come to our attention that Rotarians are facing challenges and frustrations in doing so.

In order to facilitate the situation and assist Rotarians to achieve their goal, we have created the following WORD version of the application by excerpting the information from the Rotary website.

We suggest that you create your application offline using this word format and its available tools. When you are satisfied with your end product you can copy and paste the information on to the application form at the Rotary website.

Questions? Please contact: Narayan Murarka, 847-836-0494, npmurarka@comcast.net

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**Global Grant Application Form**

(Excerpts from RI Website)

**OBJECTIVES:**

**Planned Activities**

In a few short sentences, tell us your objectives for this global grant.

Who will benefit from this global grant? Provide the estimates of number of direct beneficiaries.

Which of the following activities will this global grant fund? (select all that apply)

Humanitarian project (Note: Click on this item for display of the following questions)
Vocational training team
Scholarship

**Humanitarian project**

Where will your project take place?

When do you anticipate your project will take place?

Outline your project implementation schedule.

**SUSTAINBILITY**

What community needs will your project address and how were these needs identified? Provide any relevant data or survey results.

Detail how your project will address these community needs.

How were the members of the local community involved in planning the project? Does your project align with any current or ongoing initiatives?

 Describe any training, community outreach, or education programs, if applicable, and who will conduct them. How will recipients be selected?

**Areas of Focus**

Global grants must support the goals of at least one of Rotary’s areas of focus. You will be asked to select the applicable area of focus and the goals that your activity will support

**Area(s) of focus (select all that apply)**



  Peace and conflict prevention/resolution

  Disease prevention and treatment

  Water and sanitation

  Maternal and child health

  Basic education and literacy

  Economic and community development

(Note: We clicked five of the areas of focus to provide appropriate questions related to each. In your case, you may need to click on one or two areas only.)

**Disease prevention and treatment**

Which goals will your activity support?

Improving the capacity of local health care professionals
Promoting disease prevention programs, with the goal of limiting the spread of communicable diseases and reducing the incidences of and complications from non-communicable diseases
Enhancing the health infrastructure of local communities
Educating and mobilizing communities to help prevent the spread of major diseases
Preventing physical disability resulting from disease or injury
Supporting studies for career-minded professionals related to disease prevention and treatment

How will you meet these goals?

How will you measure your impact?

Note that global grant sponsors of approved applications will be expected to account for the total number of direct beneficiaries in the final report.

How will you measure your impact (involves choosing a measure, target, measurement method, and measurement schedule)?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Measure | Measurement Method | Measurement Schedule | Target |

Who will be responsible for collecting information for monitoring and evaluation?

|  |
| --- |
| **Water and sanitation** |

Which goals will your activity support?

Providing equitable community access to safe water, improved sanitation and hygiene
Strengthening the ability of communities to develop, fund and maintain sustainable water and sanitation systems
Supporting programs that enhance communities’ awareness of the benefits of safe water, sanitation and hygiene
Supporting studies for career-minded professionals related to water and sanitation

How will you meet these goals?

How will you measure your impact?Note that global grant sponsors of approved applications will be expected to account for the total number of direct beneficiaries in the final report.

How will you measure your impact (involves choosing a measure, target, measurement method, and measurement schedule)?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Measure | Measurement Method | Measurement Schedule | Target |

Who will be responsible for collecting information for monitoring and evaluation?

**Maternal and child health**

Which goals will your activity support?

Reducing the mortality and morbidity rate for children under the age of five
Reducing the maternal mortality and morbidity rate
Improving access to essential medical services, trained community health leaders and health care providers for mothers and their children
Supporting studies for career-minded professionals related to maternal and child health

How will you meet these goals?

How will you measure your impact?Note that global grant sponsors of approved applications will be expected to account for the total number of direct beneficiaries in the final report.

How will you measure your impact (involves choosing a measure, target, measurement method, and measurement schedule)?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Measure | Measurement Method | Measurement Schedule | Target |

Who will be responsible for collecting information for monitoring and evaluation?

**Basic Education and literacy**

**Which goals will your activity support?**

Involving the community to support programs that strengthen the capacity of communities to provide basic education and literacy to all
Increasing adult literacy in communities
Working to reduce gender disparity in education
Supporting studies for career-minded professionals related to basic education and literacy

How will you meet these goals?

How will you measure your impact?Note that global grant sponsors of approved applications will be expected to account for the total number of direct beneficiaries in the final report.

How will you measure your impact (involves choosing a measure, target, measurement method, and measurement schedule)?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Measure | Measurement Method | Measurement Schedule | Target |

Who will be responsible for collecting information for monitoring and evaluation?

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| **Economic and community development** |

Which goals will your activity support?

Building the capacity of entrepreneurs, community leaders, local organizations, and community networks to support economic development in impoverished communities
Developing opportunities for productive work
Reducing poverty in underserved communities
Supporting studies for career-minded professionals related to economic and community development

How will you meet these goals?

How will you measure your impact?
Note that global grant sponsors of approved applications will be expected to account for the total number of direct beneficiaries in the final report.

How will you measure your impact (involves choosing a measure, target, measurement method, and measurement schedule)?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| No. | Measure | Measurement Method | Measurement Schedule | Target |

Who will be responsible for collecting information for monitoring and evaluation?

**Micro Credit Supplement**

The application supplement for microcredit projects is required for global grant applications that include microcredit activities under the economic and community development area of focus. Micro-loans funds and administration of them will be provided independent banks or by 501 (c) 3 corporations.

After selecting the document you wish to upload, click "Save" to view the uploaded file on this page.

**Upload microcredit supplement**

**Participants**

The global grant committee should consist of six Rotarians:

* A **host committee** of three Rotarians from the country where the project will take place and
* An **international committee** of three Rotarians from a different country

Add the members of the global grant committee so that they all can view this application. These individuals will receive an email notification that they have been added as committee members for this grant. Rotarians who do not have a valid email address listed in Rotary’s membership records will not appear in search results. You can search for Rotarian committee members by name, Rotary Member ID, or club.

PRIMARY CONTACTS

COMMITTEE MEMBERS

**COPERATING ORGANIZATIONS**

|  |
| --- |
| Cooperating organizations are reputable non-Rotary organizations or academic institutions that provide expertise, infrastructure, advocacy, training, education, or other support for the grant. Identify any cooperating organization participating in your project. |
|  |
| No. | Name | Website | Street address or P.O. box | City | Country |

Upload the memorandum of understanding (MOU) between the primary sponsors and the cooperating organization in PDF format.

Describe your process for selecting this organization. What resources or expertise will this organization contribute?\*

**Partners**

List any additional partners who will participate. This may include Rotary clubs, Rotaract clubs, Rotary Community Corps, or individuals.\*

**Volunteer travelers**

International travel for volunteers is permitted for up to two individuals as part of a humanitarian project. These individuals provide training or implement the project should the host sponsor confirm that their skills are not readily available locally.\*

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| --- |
| Identify any Rotarian or non-Rotarian whose international travel will be funded by this global grant. |

Identify the responsibilities of the volunteer travelers and the specific tasks that each individual will complete.\*

Upload supporting documents for the volunteer traveler(s):

**Host sponsor confirmation of volunteer traveler(s):**

I confirm that the host club or district has extended a travel invitation, fully supports and approves volunteer traveler(s), and verifies that the international travel to the club and/or district is needed to implement the project.

**Rotarian participation**

Describe the role of the host Rotarians in this activity and list their specific responsibilities.

Describe the role of the international Rotarians in this activity and list their specific responsibilities.

**SUSTAINABILITY**

Describe the role that members of the local community will play in implementing your project. What incentives (e.g., compensation, awards, certification, and promotion) will you provide to encourage local participation?

Identify any individuals in the local community who will be responsible for monitoring outcomes and ensuring continuity of services. How will you support these individuals to help them take on this leadership role?

**BUDGET**

Select the local currency for your budget and enter the current rate of exchange to 1 U.S. dollar. Obtain the current RI exchange rate from Rotary's website. If your country is not on the official RI exchange rates list, visit the Oanda or Bloomberg website to obtain the current rate.

Detail your proposed expenses by adding items to the budget. Note that the total budget must be equal to the total financing of your activity.

**SUPPORTING BUDGET DOCUMENTS**

Upload any documents, such as price bids or pro forma invoices, to support the expenses listed.

After selecting the document you wish to upload, click "Save" to view the uploaded file on this page.

|  |
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| **SUSTAINABILITY** |

Describe the process for selecting these budget items. Do you plan to purchase any items from local vendors? Have you performed a competitive bidding process to select vendors? Do these budget items align with the local culture and technology standards?

How will the beneficiaries maintain these items? If applicable, confirm that spare or replacement parts are readily available and that the beneficiaries possess the skills to operate equipment.

Who will own the items purchased with grant funds at the end of the project, including equipment, assets, and materials? Note that items cannot be owned by a Rotary club or Rotarian.

**Financing**

**List all funding sources.**

|  |
| --- |
| The Rotary Foundation funds global grants from the World Fund, and awards range from US$15,000 to US$200,000. The Foundation matches cash contributions at 50 percent and District Designated Fund (DDF) contributions at 100 percent. The Foundation will also match non-Rotarian contributions toward a grant, provided they do not come from a cooperating organization or a beneficiary.To determine the World Fund match for your global grant, list all sources of funding, specifying contributions from cash, DDF, and other sources. Note that the total financing must be equal to the total budget of your activity.After you have added all funding sources and the requested World Fund match, click "Save" to save your grant financing. |

**Sustainability**

Have you identified a local funding source to ensure long-term project outcomes? Will you introduce practices to help generate income for ongoing project funding?